TELEGRAPHIC TRANSFER INSTRUCTION
HONG KONG

WHO IS THIS FORM FOR?

This form is for policyholders who wish to send a premium payment to us by telegraphic transfer. Depending on the type of policy you hold, this payment option may not be available for specific payment frequencies, please check your policy literature or contact us before completing.

You should use this form if you hold:

- a RL360 policy taken out whilst resident in Hong Kong
- an old Scottish Provident International policy taken out whilst resident in Hong Kong

COMPLETING THIS FORM

The form is split into 2 sections:

Section 1

This is where you instruct your bank that you would like to debit an amount of money from your account in relation to your policy. **You must complete this section in full, making sure that all policyholders, trustees or authorised signatories sign.**

Where applicable, please ensure that the authorised signatory list(s) that we hold for your policy are up-to-date before submitting instructions. Where authorised signatories have changed and we are unable to match those on this form with our records, this will cause a delay. We may also request further information for the purposes of Anti-Money Laundering.

Important
Some banking institutions may deduct charges for processing international payments. Please check with your bank if any charges will apply prior to transferring your premium to us. If they do, please make sure that the amount your bank transfers to us is enough, so that the remaining amount received by RL360 is at least equal to your premium.

Section 2

This is to be used to confirm which RL360 account your bank should pay monies to.

If you need help completing this form, please contact our Hong Kong Office on +852 3929 4333 or alternatively you can email hongkong@rl360.com.

WHEN YOU HAVE COMPLETED THIS FORM

Please send the original signed instruction to your bank and a copy by post to: RL360, A122, 16/F, Tower 5, The Gateway, Harbour City, Tsim Sha Tsui, Kowloon, Hong Kong.

Or alternatively you can fax a copy to us on +852 2169 0181.

PRIVACY POLICY

Our full privacy policy can be viewed at www.rl360.com/privacy or can be obtained by requesting a copy from our Data Protection Officer.

RL360

Section 1

You must complete this section in full, making sure that all policyholders, trustees or authorised signatories sign.

To the manager

Bank/Building Society

Bank address

Policy number

(please use this number as the reference for payments)

Policyholder name(s)

Please debit the payment amount, **plus any transfer charges** from my account below:

Currency (please tick appropriate box)

Sterling (GBP) ☐ US dollar (USD) ☐ Euro (EUR) ☐

Hong Kong dollar (HKD) ☐

Payment amount in figures

Payment amount in words

Payment commencement date (dd/mm/yyyy) ☐☐ ☐☐ ☐☐☐☐ until further notice.

Name(s) of account holder(s)

Branch Swift Code

(for all non-GBP and International payments)
Swift Code must be either 8 or 11 digits

IBAN
(all non-GBP accounts)

	Policyholder/Trustee/Authorised Signatory 1	**Policyholder/Trustee/Authorised Signatory 2**
Signed		
Full name		
Current residential address and postcode (in full)		
Date (dd/mm/yyyy)	☐☐ ☐☐ ☐☐☐☐	☐☐ ☐☐ ☐☐☐☐

	Trustee/Authorised Signatory 3	**Trustee/Authorised Signatory 4**
Signed		
Full name		
Current residential address and postcode (in full)		
Date (dd/mm/yyyy)	☐☐ ☐☐ ☐☐☐☐	☐☐ ☐☐ ☐☐☐☐

Section 2

Please select the correct account from the options below. If you have any difficulties, please contact us first.

Tick one	Currency	Account number	Swift code	Bank name	Account name
☐	EUR	500 211 461 220	HSBCHKHH	HSBC	RL360 Insurance Company Limited
☐	GBP	500 211 461 202	HSBCHKHH	HSBC	RL360 Insurance Company Limited
☐	HKD	500 211 461 001	HSBCHKHH	HSBC	RL360 Insurance Company Limited
☐	USD	500 211 461 201	HSBCHKHH	HSBC	RL360 Insurance Company Limited

Bank address

HSBC, 1 Queen's Road Central, Hong Kong.

Registered Office: International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles. The appointed representative in Hong Kong is RL360 Insurance Company Limited's Branch office: RL360 Insurance Company Limited, A122, 16/F, Tower 5, The Gateway, Harbour City, Tsim Sha Tsui, Kowloon, Hong Kong. Registered in the Isle of Man number 137548C and in Hong Kong Number F9136. RL360 Insurance Company Limited is authorised by the Isle of Man Financial Services Authority.